

Preferred Promotions, Ltd.

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The POB Fall Festival – October 1, 2017

Please check in for your booth assignment. Upon arrival at your spot - unload, bring all your work to your space, move your vehicle away from the loading area, then return to your booth and set up. Parking is available on surrounding streets.

Do Not set-up before moving your car to parking area.

Show schedule and set-up hours:

Set-up hours:	Sunday Oct 1	7:00 am – 10:00 am
Show hours:	Sunday Oct 1	10:00 am – 5 pm

All booths must be set-up by 10am. Late arrivals will not be able to drive to spot.

NY State SalesTax Certificate. It is free to obtain one follow directions below. Nassau County sales tax is 8.625%. Bring your certificate of authority with you. If you need a NYS vendor ID number, contact: www.tax.ny.gov/forms/salestax.
Form DTF-17, Application to register for a Sales Tax Certificate of Authority
To call for information – 518-453-8130.

Booth size: Every booth is 10x10. Please stay within your space. There is no selling or approaching customers outside of your assigned area.

Tables and Tents: You must bring your own tables, chairs and tents. No electric is provided. All tables must be covered to the ground. No plastic table covers. Tents must be weighted.

Garbage: Please bring your own garbage bags and take it away with you. You need to leave your spot as you found it.

All booths are expected to be open for the duration of the show.
The show will go in rain or shine. No refunds or credit for bad weather.

Directions: LIE to exit 48, Old Country Road follow for 1.9 miles to library. Route 135 to Exit 10 East Old Country Rd. GPS: 999 Old Country Rd. Plainview